



Supervisor, Water Treatment Operations (Permanent) Public Works Department

**Position Type/
Hours:** This is a permanent full-time position working thirty-five (35) hours per week within the Water Treatment Services Branch of the Environmental Services Department. This position is located in the community of Fort McMurray, the Regional Municipality of Wood Buffalo's urban centre.

**Position
Description:** The Supervisor, Water Treatment Operations is responsible for providing guidance and support in all areas of water treatment operations. Primary responsibilities of this position include:

Employee Development: Performs supervisory tasks for assigned team members. Works with team to plan and balance workload. Ensures that the team is managed fairly and consistently and that work processes are followed and coordinated to guarantee service levels. Mentors, coaches, and provides support to staff. Assists in recruitment and training of staff.

Research and Implementation: Participates in the continuous research, development, improvement, and implementation of effective departmental strategies, tools, and guidelines based on the Municipality's best practices. Analyzes the effectiveness of departmental programs and makes suggestions for further improvement. Provides input on department business plans, initiatives, and budget to ensure continuous achievement of department goals.

Operational Guidance: Maintains communication with external agencies involved in water treatment operations and prepares reports for submission to Federal and Provincial regulatory agencies, Health Centers, and First Nations. Identifies and recommends changes to communication strategies affecting water treatment. Ensures all required special reports are prepared and issued in a timely manner in accordance with applicable legislation. Responsible for the operations of all Water Treatment, Truck Fill and Pump House facilities. Maintains service levels, professional working environment, and written procedures. Administers resources within limits determined by Manager, Water Treatment. Procures services and consumables required by operations. Sets tone for operational unit. Interacts with and supports the maintenance team. Ensures plants are operated and maintained according to relevant legislation and standards. Ensures standards are strictly followed to guarantee compliance with environmental and public safety requirements.

Qualifications:

- Water Treatment Level III is required.
- Water Treatment Level IV must be obtained within 18 months of filling the position.
- Seven (7) years of experience in a municipal water treatment environment with a minimum of two (2) years of experience in a supervisory role.
- Water Distribution, Wastewater Treatment and collection certification is considered an asset.
- Trades certificate is considered an asset.
- Experience working in a public sector environment with unionized and non-unionized employees considered an asset.

You will possess the following:

- Ability to empower people and use innovative approaches in situations involving rapid change, shifting priorities, and/or simultaneous demands.
- Excellent interpersonal, analytical, and communication skills, as well as a demonstrated ability to assess situations from a business perspective.
- Strong team player with a collaborative style and project management and facilitation skills.
- Proven customer focus with demonstrated ability to build effective relationships with internal customers, external providers, and industry contacts.
- Thorough understanding of all legislation, standards, and best practices pertaining to water treatment operations.
- Proficient in various software applications.
- Sound, practical judgment using independent decision making.
- Knowledge of all equipment and processes used in water treatment operations.
- Must be familiar with health, safety, and environmental standards.
- Must be willing to work in unsanitary conditions and in all weather conditions (immunizations strongly recommended for work in unsanitary conditions).
- Valid Alberta Class five (5) driver's licence is required as incumbent may be required to operate a personal or municipal vehicle for business use.

Salary: Competitive Salary

**In addition to the rate of pay, we offer other attractive incentives:
-an extensive employer paid benefits plan**

-an additional annual payment of \$12,480 which represents a cost of living allowance

**Requisition
Number:** 005573

Closing Date: September 22, 2019 at 11:59 PM

Posting Type: Internal & External (Re-Posted: August 24, 2019)

To apply: Please visit our website at www.rmwb.ca
We appreciate the interest of all applicants; however, only those individuals
selected for interviews will be contacted.