



Public Works Utility Operator II or III
Town of Fairview – Fairview, Alberta
Permanent | Full-Time | Competitive Pay & Benefits

About the Town of Fairview

The Town of Fairview is a welcoming community of approximately 3,000 residents in northwestern Alberta. We are committed to providing high-quality municipal services to our residents and ensuring the effective operation of critical infrastructure.

We have an exciting opportunity for a **Public Works Utility Operator II or III** to join our team. This is a **permanent, full-time position** offering **competitive pay** and a **comprehensive benefits package**, including participation in the **Local Authorities Pension Plan (LAPP)**.

For more information about the Town of Fairview and our community, visit www.fairview.ca.

Position Overview

Reporting to the **Director of Public Works**, the **Utility Operator** is responsible for the operation and maintenance of the **water and wastewater systems** in accordance with Alberta Environment's Code of Practice. This role also includes operating **various types of municipal equipment** and assisting with public works projects in a team environment.

Key Responsibilities

- Maintain water, sewer, and stormwater facilities, including pumps and valves.
- Operate within Alberta Environment's Code of Practice to ensure safe drinking water.
- Maintain accurate records in compliance with regulatory standards.
- Perform sanitary and storm sewer repairs as required.
- Operate a variety of municipal equipment and hand tools safely and efficiently.
- Conduct seasonal maintenance, such as hydrant flushing, winterization, line flushing, sewer flushing, and valve exercising.
- Perform hazard assessments and safety inspections, actively supporting the organization's Health and Safety Program.
- Respond to emergency call-outs as needed.
- Assist with public works projects, infrastructure maintenance, and general labour tasks.
- Work shift schedules, including weekends and evenings, as required.



Qualifications & Requirements

- High School Diploma or equivalent.
- Valid Class 3 Driver's License with Q Endorsement.
- Provincial Certification in:
 - Water Distribution Level 2
 - Water Treatment Level 2 (Preference for Level 3)
 - Wastewater Collection Level 2
 - Wastewater Treatment Level 1
- Knowledge of S.C.A.D.A. systems.
- Physical capability to perform various manual tasks.
- Experience operating heavy equipment and hand tools.
- Strong communication and organizational skills with the ability to follow detailed written and verbal instructions.
- Ability to provide a Criminal Record Check and Driver's Abstract upon request.

Salary & Work Schedule

- Annual Salary: \$67,427 – \$88,642 (dependent on experience and qualifications).
- Standard Work Week: 40 hours (Monday to Friday, 8:00 AM – 5:00 PM).
- Some weekend and evening work may be required.

How to Apply

Applications will be accepted until a suitable candidate is found.

Applications must be submitted in confidence to:

Town of Fairview
Attention: Garry Leathem
Director of Public Works
Box 730, Fairview AB T0H 1L0
Email: publicworks@fairview.ca

We thank all applicants for their interest. Only those selected for an interview will be contacted.