



EMPLOYMENT OPPORTUNITY

Job Title: Utilities Operator 2 – Water/Wastewater (Full Time)

Department: Operations

Close Date: January 24, 2025, at 4:30 PM

JOB POSTING # 2025-03

The City of Lacombe is currently looking for a Utilities Operator 2 to join our team. Reporting to the Water & Wastewater Foreman, this position performs duties in support of the Utilities Department including water, sanitary, storm sewer, water meter readings, operating light and heavy equipment and occasional solid waste maintenance.

PRIMARY DUTIES INCLUDE:

- Water Distribution operator; completing the weekly inspections, water meter readings, and collecting weekly water samples.
- Wastewater Collection operator; completing the weekly inspections, wastewater meter readings, and collecting sewer samples.
- Perform minor repairs and maintenance on water and wastewater infrastructure and related facilities.
- Monitor SCADA (Supervisory Control and Data Acquisition) software for the City infrastructure, taking corrective actions as required as per their on-site training.
- Accurately and professionally respond to Utility Safety Partners locate requests (formerly Alberta One Call) on behalf of the City infrastructure.
- Assist with Hydro-excavation operations, including high-pressure flushing of wastewater lines.

OTHER DUTIES:

- Provide assistance as requested within the City of Lacombe's Utilities Department (Water, Wastewater, Solid Waste, and the water/wastewater commissions).
- Maintain awareness of, comply with, and adhere to the City's Health & Safety Policies & Procedures and the OH&S Act; by following rights and responsibilities as outlined in the Health and Safety Manual.
- Promote and model safety in the day-to-day operations of the Utilities Department.
- Participate as required in the City's Asset Management and Emergency Management Programs.
- Ability to go 'on-call' and perform related duties.
- Other duties as assigned by the Regional Utilities Forman and Manager of Utilities.

REQUIRED EXPERIENCE, QUALIFICATIONS AND CERTIFICATIONS:

- Grade 12 or GED;
- AEPA Water Distribution 1 & Wastewater Collection 1 required
- AEPA Water Distribution 2 & Wastewater Collection 2 preferred
- Three (3) years related water and wastewater experience specific to water distribution and wastewater collection
- Valid Class 5 Driver's License, Class 3, with Q endorsement with a satisfactory driving record.

SKILLS AND ABILITIES:

- Intermediate knowledge of water and wastewater systems.
- Sound knowledge and the ability to follow health and safety rules and regulations.
- Working knowledge of computers, common software, and specialized software (SCADA).
- Good public relations skills to communicate internally and externally.
- Good problem-solving skills.
- Ability to respond to concerns in a timely, solutions-focused manner.
- Ability to set priorities.
- Ability to work with staff at all levels and members of the public.
- Ability to communicate effectively using courtesy, positivity, tact, and discretion in dealing with requests, complaints, or concerns.
- Ability to work outside in various weather conditions.
- Ability to perform basic math calculations.
- Ability to work with minimal supervision.
- Physical ability to undertake the duties of the role.
- Ability to represent the City and the Utilities Department in a professional, competent manner

Salary Range: \$2,400 - \$3,000 biweekly (based on a 40-hour workweek, 2025 rates). The City offers a comprehensive benefits and pension program and 3 weeks' vacation to start.

How to Apply:

Interested candidates please submit a resume on/or before **January 24, 2025 at 4:30 pm.**

Please quote **Competition 2025-03** to:

Email: peopleservices@lacombe.ca

People Services, City of Lacombe

5432-56th Avenue, Lacombe, AB T4L 1E9

We wish to thank all applicants for their interest, and we will only contact those selected for an interview.

The City of Lacombe will conduct a Police Information Check and requires an acceptable Driver Abstract prior to hiring.