

Highlights of the job

We are hiring a Full-Time, Permanent **Distribution & Collection Certified Operator** for our Canmore location.

Reporting to the Lead Hand Operator, you will be involved in the day-to-day operations of the Level III Wastewater Treatment Plant, the Level II Water Treatment Plant, and the Level III Distribution and Collection systems. As well, you are to perform all duties in compliance with the ISO 14001 certified Environmental Management System that has been implemented at the Canmore site.

This position requires relocation to Canmore and surroundings areas in Bow Valley, with a 30-minute response time to Canmore facility.

Info about Canmore:

Canmore is a town that opens out across the floor of the Bow Valley, approximately 81 kilometres (50 mi) west of Calgary and is and flanked on all sides by the front ranges of the Canadian Rocky Mountains. Feel a smile spread across your face as you take a deep breath, look at your surroundings and take in the towering Canadian Rockies. Canmore offers not only a spectacular location but also where you can enjoy unequalled outdoor recreational opportunities such as canoeing, hiking, skiing, horseback riding or golfing plus much more! Strolling the streets and avenues throughout downtown you will discover shops, art galleries and restaurants that are authentically Canmore. Browse stylish boutiques, melt away your stress at a day spa, take in a cultural performance or indulge your senses in mountain-inspired cuisine the Town of Canmore is one of the most beautiful places in all of Canada to live, work and play! Discover more about the town at: <https://canmore.ca/>

What you'd be responsible for

- Working with other employees and site management by meeting all requirements for the Approvals to Operate that relate to the Canmore facility, including quality control on records and preparing reports as related to the approval and operation guidelines.
- Operating and troubleshooting the water treatment and wastewater treatment plants, as well as the water and wastewater distribution and collection systems.
- Supporting maintenance staff and performing routine maintenance tasks such as: Lubricating, completing operational adjustments, and cleaning equipment; flushing and cleaning of mains; and maintaining daily logs.
- Monitoring and meeting internal Safety and Environmental quality standards.
- Collecting samples and data for monthly, regulatory, and operational reporting; generating and analyzing reports as required.
- Monitoring or facilitating processes, and making the necessary adjustments to optimize water quality, quantity, and reliability.
- Performing laboratory sampling and making calculation adjustments to process controls to determine chemical feeds, detention times, and hydraulic loading as required for plant operation.
- Ensuring working procedures are performed in compliance with EPCOR safety standards, ISO 9001 and ISO 14001 standards.
- Developing and maintaining Standard Operating Procedures.
- Reading and updating record system drawings.
- Managing the treatment and disposal of sludge.

- Managing external contractors and following all required internal and external regulations.
- Participating in internal and external compliance audits.
- Responding to enquiries from the client and from the public with both tact and professionalism.
- Proactively anticipating and resolving potential process issues through the download and analysis of information from our SCADA system and lab data. Must be comfortable with MS excel formulas and basic math concepts.
- Ensure all work on site is being performed in compliance with the EPCOR HS&E policy, Ethics and Compliance standards.

What's required to be successful

- Grade 12 diploma (GED, or equivalent level of secondary education).
- Level 1 Certification in the areas of Water Treatment, Distribution, Wastewater Treatment, and Collection (higher levels of certification is desired).
- 3+ years of experience in a water or wastewater treatment plant and distribution and collection is an asset.
 - Note: Candidate who do not possess the required education or experience may be considered as an Operator (Non-certified) with a requirement to become certified within 12 months.
- Be located in communities within 1 hour of the Town of Canmore Water and Wastewater Treatment Plants or willing to relocate within these areas. This includes Canmore, Cochrane, West Calgary or surrounding areas. Company vehicle is not provided for a commute.
- Proficient in using asset management software IVARA, SAP or similar and using SCADA control systems.
- Experience using Microsoft Outlook, Excel, Power Point and Power BI is an asset.
- Experience using database software (HACH Wims) is an asset.
- Strong leadership skills and experience leading other operators is an asset.
- Ability to qualify for and maintain an EPCOR driver's permit, which requires a valid Class 5 Alberta Motor Vehicle Operator's License
 - Limited to 6 demerits or less at date of hire (prior infractions for unsafe driving behaviours will be evaluated and considered for non-selection regardless of current demerits on file).
 - A Driver Abstract (5 year commercial type) will be required.
 - A Class 3 license with Q endorsement will be considered an asset.

Ability to withstand strenuous physical activity inherent to the work performed, as well as to function effectively outside under a variety of weather conditions and through all seasons.

- Please note that due to the nature of this position you will be required to wear a ½ mask respirator for extended periods on a daily basis.

Along with the qualifications (skills and behaviours) listed above you have well-developed and effective communication (verbal and written) skills, keen attention to detail, and a high degree of accuracy in everything you do. You demonstrate a solid commitment to safety and consistently take an active role in assigned tasks seeing them through to completion, combined with the ability to work well either in a team environment or with minimal supervision. In addition, you have excellent planning and organization skills combined with the ability to apply knowledge and problem-solving skills in a timely manner and are a person who creates a respectful work environment where ideas are challenged and people feel trusted and safe.

Health and safety are integral to EPCOR's work, and we strive to maintain a zero-injury organizational culture. As the successful candidate, you possess a high level of safety

awareness and demonstrate safe work practices at all times. You will also be required to actively participate in safety and other job-related training.

Other important facts about this job

Jurisdiction: OSH

Hours of work: 8 hours per day, 40 hours per week.

- Overtime and weekend work may be required.
- Must also participate in the on-call rotation system (30-minute response time required)

Location: Canmore, Alberta (Water and Wastewater Treatment Facilities)

Application deadline:

Current EPCOR Employees please ensure that you are using your “@epcor.com” email address.

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#LI-TA7

Please note the following information:

- A requirement of working for EPCOR is that you are at least 18 years of age, successfully attained a high school diploma (GED, or equivalent level of secondary education) and legally entitled to work in Canada. (A copy of a valid work permit may be required.)
- If you are considered for the position, clearance on all applicable background checks (which may include criminal, identity, educational, and/or credit) and professional reference checks is required. Some EPCOR positions require an enhanced level of background assessment, which is dictated by law. These positions require advanced criminal record checks that must also be conducted from time to time after commencement of employment.
- A technical/practical assessment may be administered during the selection process and this exercise will be used as a part of the selection criterion.
- To meet the physical demands required of some positions, candidates must be in good physical condition and willing to work in all weather conditions. Clearance on pre-placement medical and drug and alcohol testing may be required.