



Aquatech Canadian Water Services Inc. (established in 2004) is one of the largest privately held Canadian corporations that specializes in management, operations and maintenance services for both water and wastewater facilities. ACWS is an expert in the operation of drinking water, wastewater and industrial process water treatment systems. We deliver our services throughout Canada serving industries, cities and municipalities regardless their size.

Why join us?

- Opportunities for career advancement and specialization with many different water and wastewater services in **British Columbia, Alberta, Ontario**.
- You will be eligible for **additional pay for certification**, should you be successful in completing and maintaining facility water/wastewater operator's licenses.
- Work with an organization committed to **innovation and advanced technology**.
- Paid training, certifications, conferences and other solutions for **professional development**.
- **We are committed** to promoting the health, safety and well-being of our employees and creating sustainable value for our customers and their communities.

We are currently hiring a **Technical Services Manager** for a full-time position. Candidates must have experience in project coordination, preferably in the water industry or related field. The primary location for this role is in Cochrane, Alberta. Travelling to various job sites may be required.

As a Technical Services Manager, you will play a key role in supporting the delivery of technical services and solutions to our clients in the water industry. Working closely with internal teams and external stakeholders, you will coordinate project activities (from the quote to the invoice), manage resources, and ensure the successful execution of technical projects from inception to completion

Duties and responsibilities include, but are not limited to:

- Coordination of technical service projects (millwrights, plumbers, electricians, drivers) ensuring adherence to project timelines, budgets, and quality standards.
- Serving as the primary point of contact for clients, suppliers, and contractors, facilitating communication, addressing inquiries, and resolving issues to ensure client satisfaction.
- Collaboration with internal teams, including operations and sales, client needs assessment, development of project plans, and allocation of resources effectively to meet project requirements.
- Preparation project proposals, cost estimates, and technical specifications in collaboration with the engineering team, ensuring alignment with client expectations and company standards.
- Monitoring of the project progress, tracking key milestones, and providing regular updates to stakeholders, identifying and addressing any deviations from the project plan to mitigate risks and ensure project success.
- Conducting site visits and inspections as needed to assess project conditions, verifying compliance with technical specifications, and addressing any issues or concerns that may arise during project execution.
- Maintenance of accurate project documentation, including project plans, schedules, budgets, and reports, using project management software and tools to track project performance and facilitate decision-making.
- Integration of tools to improve efficiency (procurement, scheduling, quotation, etc.)

Qualifications

- Bachelor's degree or diploma in Engineering, Environmental Science, or a related field (preferred).

- Proven experience in project coordination or technical services management, preferably in the water industry or a related field.
- Strong technical aptitude and understanding of water treatment processes, infrastructure systems, and regulatory requirements.
- Excellent communication and interpersonal skills, with the ability to effectively collaborate with internal teams, clients, and external stakeholders.
- Proficiency in project management software and tools to plan, execute, and monitor project activities.
- Valid driver's license and willingness to travel to client sites as needed.
- Detail-oriented, organized, and capable of managing multiple projects simultaneously in a fast-paced environment.

Additional pay: Overtime pay, on-call

Benefits:

- Life & Health insurance: medical, dental, and vision coverage
- Virtual medical & mental health support platform
- Matching RRSP
- Paid time off
- Relocation assistance
- Paid training and career development
- Company truck for regular routes and on-call
- Annual safety boots allowance

To apply please send your resumes to the link below:

[HELIOS - Technical Services Manager \(helios-group.com\)](https://helios-group.com)

OR via email to career@aquatech-canadian.com indicating the code: **2024-1742**

We thank all applicants in advance for their interest, but **Aquatech Canadian Water Services Inc.** will contact only those to be interviewed.