

Treatment Operations Supervisor – Full Time

Water/Wastewater Treatment Plant

Aquatera is Alberta's first municipally owned regional utility for water, wastewater, and solid waste with operations in the Grande Prairie Region. We strive to be an exemplary employer.

Reports To: Water & Wastewater Operations Manager

Summary

Under the general supervision of the Treatment Operations Assistant Manager, the Treatment Operations Supervisor performs supervisory work in planning, coordinating, and providing direction in the delivery of daily operations of the Water and Wastewater Treatment Plant, pumphouses and lagoons. The Operations Supervisor is responsible for execution of activities performed by the team to ensure that work is performed in accordance to established processes and practices and is in compliance with all internal and external requirements including but not limited to Environmental, Health and Safety polices and codes. Work is reviewed through observation, progress, inspection, conference, and results obtained. Performs other work as required.

Job Duties

- Supervise personnel through visits to work sites.
- Reviews work of personnel for proper performance
- Responsible for treatment operations and ensuring environmental regulatory compliance
- Oversees and directs training and competencies for operations personnel including mentoring to develop independent, competent operators
- Assists in development and monitoring of expenditures for Operating and Capital Improvement budgets
- Collaborates with the maintenance team and Maintenance Planner Scheduler to ensure ongoing preventive and corrective maintenance of the Water and Wastewater Treatment Plants and GCC and Cogeneration Systems including regular reviews
- Ensures that operations execute daily activities according to operations plan and PM's and establishes work priorities
- Inventories and orders materials and chemicals as needed for routine maintenance, operations, and specific jobs
- Reviews reports, design drawings, as-builts, contract specifications and provide comments and recommendations as and when needed.
- Assists in the overall Aquatera Health and Safety program administration
- Other duties as required

Requirements

- Must be legally entitled to work in Canada
- Minimum ten (10) years industry experience in the operations and maintenance of Water and Wastewater Treatment Facilities with a minimum Level 3 Water Treatment and Level 3 Wastewater Treatment certification through AEP
- Ability to supervise, lead and mentor a team of individuals
- Ability to effectively communicate oral and written instructions and to effectively maintain and generate accurate records and reports
- Ability to establish and maintain effective working relationships with other employees and the general public
- Highly advanced ability to adhere to processes and practices relating to Treatment operations and maintenance in compliance with regulators
- Possess a high level of environmental, health and safety mindset
- Ability to perform work in a safe manner and to lead by example
- Strong client-service orientation along with a high sense of urgency
- Effective communication skills for the purpose of data relay, exchange, feedback, and clarification
- The ability to adapt to evolving situations and respond in a professional manner
- Always maintain standards of conduct
- Demonstrates Aquatera's Principles and values
- Possess cultural awareness and sensitivity
- Demonstrate a dedication to the position and the team.
- Ability to follow oral and written instructions

Working Conditions

- 40 hours a per week, 8:00 a.m. – 4:30 p.m.
- Both field and administrative related work
- Occasional travel for training, remote operations oversight and/or conferences

We offer competitive compensation and benefits.

We would like to thank all applicants for their interest – only those selected for an interview will be contacted. Please visit our careers page at <https://aquatera.bamboohr.com/jobs/> or go to www.aquatera.ca and apply before **4:00 p.m. on August 14, 2020.**