



RENEWAL OF ALBERTA ENVIRONMENT & SUSTAINABLE RESOURCE DEVELOPMENT (ESRD) WATER & WASTEWATER OPERATOR CERTIFICATE OF QUALIFICATION FACT SHEET

Alberta Environment & Sustainable Resource Development (ESRD) Water and Wastewater Operator Certificates must be renewed every three years to ensure that the operator continues to meet Certification Program requirements in a satisfactory fashion. Conditional Certificates are **not renewable**.

Renewal application forms will be sent to operators well in advance of their renewal date. Failure to renew certification will result in the certificate becoming inactive.

There are three options to choose from to renew a certificate.

1. Current Experience

- An operator must obtain a minimum of twelve months of operating experience in the previous three years **and** must obtain a minimum of 3.6 Continuing Education Units **during** the previous three-year renewal period. For renewal purposes only, remote process control experience is gained at a maximum of 1/3 of the experience requirement.

2. Without Current Experience

If an operator does not have current experience, there are two options to choose from and these options can only be used a maximum of two renewal periods.

- *Continuing education:* An operator must obtain a minimum of 7.2 Continuing Education Units **during** the previous three-year renewal period. This method of renewal can only be used through two renewal periods.
- An operator may re-write the certification exam at the appropriate category and level. The rewrite must be in November of last year of renewal. The deadline for a rewrite request is September 20th.

CEUs must be relevant, must be obtained during the three-year renewal period and must be approved. A list of courses approved for CEUs is available from ESRD. (On-line at: <http://environment.alberta.ca/01631.html>). Failure to furnish the required information on a renewal application will constitute grounds for rejection of a request and inactivation of the certificate.