



## **TSUUT'INA NATION HUMAN RESOURCES DEPARTMENT**

9911 Chiila Boulevard, Tsuut'ina Nation, AB T2W 6H6

Phone: 403-238-6107  
Email: jobs@tsuutina.com

### **EMPLOYMENT OPPORTUNITY**

#### **\*\*\*Water Operator – Level 1\*\*\***

Department: Tsuut'ina Public Works

Reports to: Infrastructure Manager

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#### **JOB SUMMARY**

Tsuut'ina First Nations Public Works Infrastructure Department operates and maintains water well systems, well water treatment facilities and regional water distribution infrastructure from the City of Calgary, as well as water reservoirs, sewer lagoons and sewer facilities.

We are presently seeking a qualified and responsible Level 1 Water Distribution/Level 1 Wastewater Collection operator to join our team in the Public Works Infrastructure Department on Tsuut'ina First Nations land. Public Works is looking for an individual who is seeking a career with our rapidly expanding department and is eager to learn.

#### **DUTIES AND RESPONSIBILITIES:**

Working under the guidance of the Infrastructure Manager and a Level 2 Water Distribution/Wastewater Collection Lead Operator, you will be responsible for conducting the daily operation and maintenance of the water and wastewater facilities.

The main responsibilities of the position include, but are not limited to:

- Carry out the daily operation of the water reservoirs and pumping stations, sewage lagoons, sewage lift station according to related Health Canada Government Standards (regulatory monitoring and updating log reports on operations and maintenance facilities)
- Carry out annual inspections and testing of Nation fire hydrants and implementing repairs;
- Carry out annual inspections of waste lagoon valves and implementing repairs;
- Carry out annual inspection and testing of water/wastewater infrastructure valves, meters and pumps;

- Perform water quality testing and chlorination 'shocking' of residential home wells
- Complete and compile data and daily inspections, monitoring, and sampling as required;
- Following policies, procedures, safety sanitation standards;
- Report operational problems to supervisor;
- Perform inspection and maintenance tasks as requested by the supervisor;
- Perform laboratory analysis and reporting;
- Maintain all related readings and documentation;
- Keeping a daily log and documenting of analytical parameters;
- Preparation of work orders for servicing and repairs;
- Recommending the purchase of goods and equipment, and maintain inventory;
- Help the supervisor with the preparation of monthly annual reports;
- On call duties as per the schedule set out by the supervisor;
- Participate and comply with all aspects of the company's health and safety program;
- Consistently offering professional, engaging and friendly service;
- Ability to communicate effectively with other personnel, Nation public and supervisor;
- Provide coordination of underground as-built information with Alberta One Call System;
- Possibly supervise junior or summer student operators;
- Provide mentorship and training to Tsuut'ina candidate working towards a Level 1 Water Distribution certification
- Other duties as assigned

#### **WORKING ENVIRONMENT**

- Work is performed primarily indoors but some outdoors work is required in harsh winter conditions

#### **QUALIFICATIONS & SKILLS**

- Current Level I Water Distribution Operator Certification (proof of certification is required)
- Wastewater Collection Level 1
- Ability to lift 25 Kg (55 lbs.)
- Intermediate mechanical knowledge
- A valid Alberta Class 5 driver's license
- Ability to work under pressure quickly and efficiently
- Excellent problem solving skills
- Microsoft Office experience (specifically Outlook, Word and Excel)
- Strong independent worker and team player
- Good communication skills both written and verbal
- Responsible to show up each day on time
- Positive attitude and able to promote a positive image of Tsuut'ina Nation
- Ability to provide mentorship and training to Tsuut'ina candidate working towards Level 1 Water distribution certification
- Must sign an Oath of Confidentiality

We thank all applicants in advance, however, only those chosen for an interview will be contacted.

**NOTE:**

*Please note that this organization adheres to Sections 1 - 9 of the Aboriginal Employee Preference Policy for selection and displacement. Only those applicants selected for an interview will be contacted. The successful candidate will be under a probationary period at the commencement of his or her employment.*

Apply to: [jobs@tsuutina.com](mailto:jobs@tsuutina.com)

**Competition Opens: August 1, 2019**

**Competition Closes: August 15, 2019**